

# Bylaws of Immanuel Lutheran Church of Crosby Crosby, Minnesota



Amended: October 25, 2015



**BYLAWS OF  
IMMANUEL LUTHERAN CHURCH OF CROSBY**

**BYLAW 1**

**STATEMENT OF PURPOSE (C4.04)**

- B1.01. The president, vice-president, and secretary shall be members of the Congregation Council. They, plus the pastor(s), shall constitute the Executive Committee.
- B1.02. The treasurer and / or financial ~~secretary~~ **manager** may or may not be voting members of the Council; but, if they are not members of the Council, they shall be accorded the privilege of voice without vote at Council meetings. They are eligible for reelection without limit as to the number of terms.

**BYLAW2**

**CONGREGATION MEETING (C10.01)**

- B2.01 The annual meeting shall held no later than the fifteenth day of February each calendar year. The exact date and time of the annual meeting will be set and announced by the Congregation Council. All voting members of the congregation are eligible to attend and take part in this meeting. At this meeting, the budget for the year will be presented for consideration and acceptance.

**BYLAW3**

**OFFICERS (C11.01)**

- B3.01. The duties of the officers of this congregation shall be as defined in the continuing resolutions of the Congregation Council.

- B3.02. Any officer or member of the Congregation Council who willfully neglects the duties of his or her office may be deposed by a two-thirds majority vote of the voting members present and voting in a regular meeting of the Congregation Council. Such action may be initiated by the Executive Committee.

#### **BYLAW 4**

##### **CONGREGATION COUNCIL (C12.01)**

- B4.01 From the list of candidates for the Congregation Council, the voting members, at the annual meeting, shall elect by simple majority the council members to fill all vacancies of the Congregation Council.
- B4.02 All members of the council will be encouraged to be a liaison to one of the official church committees. They will be allowed voice and vote. As a member of the committee they will keep the council updated as needed as to the activity within this committee.

**B4.03. Congregation Council is also known as the Board of Directors of Immanuel Lutheran Church of Crosby.**

#### **BYLAW 5**

##### **RECORDS (C12.05)**

- B5.01. The records of the congregation shall be the property of the congregation and shall not be removed or used for commercial purposes. These records include, but are not limited to, the following:
- a. Roster of baptized, confirmed, associate, voting and inactive members.
  - b. Records of ministerial acts performed by the pastor(s).
  - c. Minutes of the meeting of the congregation, committees, and the Congregation Council.
- B5.02. An Archival Advisory Committee may be established by the Congregation Council to assist in maintaining professional standards and procedures for the preservation of records.
- B5.03. In the absence of an Archival Advisory Committee, the Office Manager shall be responsible for the preservation of records.

#### **BYLAW 6**

##### **CONGREGATION COMMITTEES (C13.07)**

- B6.01 The Congregation Council shall prepare continuing resolutions establishing the committees of Immanuel Lutheran Church of Crosby. These Continuing Resolutions shall also describe the duties and responsibilities of each committee and organization.