

IMMANUEL LUTHERAN CHURCH

Council Meeting Minutes

September 15, 2025 6:30 p.m.

ATTENDEES & Church Box

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|---|-----|---|-----|
| <input checked="" type="checkbox"/> Pastor Ian Hewitson | | <input type="checkbox"/> Vacant | |
| <input type="checkbox"/> Jerry DeCent | 50 | <input checked="" type="checkbox"/> Tom Nixon | 7 |
| <input checked="" type="checkbox"/> Char Kinzer | 104 | <input checked="" type="checkbox"/> Peter Nordell | 222 |
| <input checked="" type="checkbox"/> Bonnie LaPierre | 119 | <input checked="" type="checkbox"/> David Pundt | 295 |
| <input type="checkbox"/> Debbie Lindahl | 125 | <input checked="" type="checkbox"/> Paula Traylor | 145 |

OPENING PRAYER

Pastor Ian Hewitson opened the meeting with prayer.

CALL TO ORDER

President Char Kinzer called the meeting to order at 6:33 p.m.

Addition(s) to Agenda:

- Char Kinzer requested we move Nancy Heise and Nancy Evans presentations to the beginning of the meeting to allow them to depart when finished.
- Char added New Business #5-Crow Wing County Land Service notices; #6 Cuyuna Youth Center, #7 Discussion of the Worship Care Center Schedule.

Agenda Acceptance: Peter Nordell moved we accept the agenda as adjusted, Tom Nixon seconded his motion and it was approved by a voice vote.

READING OF THE MISSION STATEMENT

Immanuel Lutheran Church is a community of faith that welcomes all people:

- to GATHER in worship
- to GROW in God's Word and grace
- to GO forward in faith to serve others in Jesus' name

CELEBRATING THE JOYS OF IMMANUEL

Special music by Don and Sue Rasmussen, good church service attendance of late, Nancy Heise confirmation information and volunteers for Sunday School, good voluntarism for Christmas Bazaar.

FINANCIAL REPORT

Nancy Evans presented an in-depth report of the financial health of Immanuel Lutheran Church. She suggested to the Council that motions for expenditure must include the number of the account the money is coming from.

- Peter Nordell moved we accept the financial report, Tom Nixon seconded his motion, and it was approved by a voice vote.

- Bonnie LaPierre moved the recommendation to transfer \$2,500 from the Major Capital Account to the Parsonage Upkeep #6215. Tom Nixon seconded her motion, and it was approved on a voice vote.
- Tom Nixon moved the recommendation to give the Investment Finance Team permission to move funds invested in Fidelity between the laddered CDs and the Money Market Checking Account as they feel is in the best interest of the church, without seeking prior approval of the Council. Paula Traylor seconded his motion, and it was approved by a voice vote.

COMMITTEE REPORTS

David Pundt reported that the Manna for Malawi event was probably going to move back to the Bridge Tavern for the 2026 event. This year's event did not generate as much as in past years, but the number of volunteers from the Church was impressively greater.

OLD BUSINESS

1. Immanuel Forward:

- Peter Nordell moved that a checking account be opened for Immanuel Forward with the following as authorized signers: Paula Traylor, Lynette Dehning, Deborah Eatros and Deborah Carlson. Tom Nixon seconded his motion, and it was approved by a voice vote.

2. Tech equipment proposal:

- After review of the proposal from Stewart Sound Systems, Peter Nordell moved that David secure a second bid from another party. Pastor Ian Hewitson seconded his motion, and it was approved by a voice vote.

3. Pipe Organist advertisement: The item was tabled.

4. Columbarium: The item was tabled.

NEW BUSINESS

1. Financial Actions

a. Authorized Signers at Unity Bank

- Paula Traylor moved by general consensus to remove names no longer associated with the financial accounts as presented by our finance manager, Deb Eatros. Peter Nordell seconded her motion, and it was approved by a voice vote.

Council agrees to remove Paul Mattson as authorized signer from the following accounts: General Account 2210, Major Capital Account 2480, Memorial Account 3271, Good Sam Account 4801, Meal With a Mission Account 1727, Malawi Ministry Account 8395, Scholarship CD 6180, Elsie Anderson Memorial CD 31164 and the Safe Deposit Box 1432.

Council also agrees to remove Sandra Museus from the Elsie Anderson CD 31164 and Quilters Account 6199; Dorethea Hayes is to be removed from Quilters 6199 and Susan Bushard is to be removed from

Malawi Ministry Account 8395 and Eileen Patrick is to be removed from the Immanuel Women of the Word Account 3286.

- Char Kinzer moved to add Paula Traylor, a council member, as authorized signer for the financial accounts as presented by our finance manager, Deb Eatros. David Pundt seconded her motion, and it was passed on a voice vote.

Paula Traylor is to be added as authorized signer on the following accounts: General Account 2210, Major Capital Account 2480, Memorial Account 3271, Good Sam Account 4801, Meal With A Mission Account 1727, Safe Deposit Box 1432, Scholarship CD 6180, Elsie Anderson Memorial CD 31164, Malawi Ministry Account 8395, Immanuel Women of the Word 3286, Quilters Account 6199 and The RIGHT Path Account 1100.

- Pastor Ian Hewitson moved to add the following as authorized signers as presented by our finance manager, Deb Eatros. Paula Traylor seconded his motion and it was approved by voice vote.

Mary Ellen Perry is to be added as the authorized signer on Quilter Account 6199, Deborah Eatros and Deborah Carlson are to be added as authorized signers on the Elsie Anderson Memorial CD 31164.

b. ELAN Visa Credit Card Account:

- Peter Nordell moved that we close out the ELAN Visa Credit Cards under the names of Paul Mattson and Jill DeCent. Bonnie LaPierre seconded his motion, and it was approved by a voice vote.
- Char Kinzer made a motion to move the QuickBooks renewal to Deborah Carlson's credit card. Paula Traylor seconded the motion, and it was approved by a voice vote.

c. Authorized signer for Kehl Property purchase documents

- Pastor Ian Hewitson moved that Paula Traylor be authorized to sign all documents related to the purchase of the Kehl property. Char Kinzer seconded the motion, and it was approved by a voice vote.

2. Committee Organization and Structure:

Paula Traylor moved we distribute Immanuel Lutheran Church historical organizational documents for individual study and preparation for a future workshop to update and re-write said documents. Peter Nordell seconded her motion and it was approved by a voice vote. Pastor Ian Hewitson recommended that the sub-committee to organize said workshop include Tom Nixon.

3. Sunday School, Youth programs, Confirmation plans:

Nancy Heise reported that Confirmation of Immanuel Lutheran students would be held on Sunday, October 26. She has received five volunteers to teach Sunday School. Confirmation Youth will meet the first and third Wednesday of the month and study an on-line program; Youth group will meet the second and fourth Wednesdays of each month.

4. ILC membership roster review: The item was tabled.

5. Crow Wing County Land Statements:

Char Kinzer reviewed a number of mailing notices from Crow Wing County Land. Council agreed to delegate review of the documents and questions to the Buildings and Grounds Committee for future report and recommendations.

- 6. Youth Center Request:** The item was tabled.
- 7. Heartwood Center Worship Schedule:** When Pastor Paul Mattson retired, he removed Immanuel from the worship schedule for 2025. Immanuel was inadvertently added without our knowledge one Sunday in September. Pastor Ian has given them notice ILC will not participate in 2026.

COMMUNION ASSIGNMENTS FOR NOVEMBER

November 2 – Paula Traylor
November 9 – David Pundt
November 16 – Char Kinzer
November 23 – Tom Nixon
November 30 – Bonnie LaPierre

THE LORD'S PRAYER

ADJOURNMENT

Pastor Ian Hewitson moved we adjourn. His motion was seconded by Paula Traylor, and the meeting was adjourned.

NEXT COUNCIL MEETING: Monday, October 20, 2025